IQAC meeting of Rayagada Autonomous College held on 3rd May'16, at 5.30 P.M.

Members Present		Signature
1) Dr. K. C. Mishra,	Chairman-cum-Principal	3/5/16
2) Dr. N. P. Buxipatra,	Member	3/5/16
3) Sri Sinanchal Palo	"	
4) Sri P. K. Poricha	"	3.5.16
5) Smt. Nandita Mohanty	"	
6) Sri Binayak Polai	Student representative.	Binayak Polai
7) Sri S. N. Tripathy	Co-ordinator	
8) Sri Gopinath Sahu	member	2/5/16
9) Sri Kartik Ch. Mishra	"	
10) Capt. G. P. Tripathy	"	03.05.16.

Initiating discussions, Chairman requested the Co-ordinator Prof. S. N. Tripathy to review the action taken on resolutions made in its last meeting held on 21.11.2015. Members present express their satisfaction on the implementation of various measures taken by the College administration for quality enhancement. After detailed discussion, the following measures were proposed by the committee and as such the resolutions were adopted.

Resolution No1 -

Resolved to upload the Syllabus in College website www.rayagadacollege.org. It is also resolved to print limited no. of Syllabus and supply it to students through departments.

Resolution 2:

Resolved to create conducive clear teaching environment by fitting adequate no of fans in classrooms and upgrade the illumination by fitting lights.

Resolution 3:

Resolved to place this proposal in the Governing Body for Construction of new auditorium or else to renovate Hall 4/B to a auditorium.

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Resolution 4:

Resolved to publish the pending Semester result and the final results on or before 30th May 2016. As such Controller of Examination was requested to take necessary steps at the earliest.

Resolution 5

Resolved to request the management to recruit Lecturers in the Dept. of History, Commerce and Botany.

Resolution 6

Resolved to request the management to set up Solar powered electricity supply for the newly set up IT Lab in Room no 30 (proposed) and procure the same from the State Govt. Agency, OREDA, Bhubaneswar.

Resolution 7

Resolved to Hold the 3rd and 5th Semester Examination soon after the Puja vacation for early publication of result.

The meeting ended with a Vote of thanks to the Chair and the members present.

03/05/2016
Co-ordinator.

31/5/16
Principal cum Chairman.

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IQAC meeting of the IQAC of Rayagada Auto. College, held in the principal's chamber on 16th Nov., 2016, at 5:00 PM.

Members Present	Signature
1. Dr. K.C. Mishra, Principal-cum-Chairman	
2. Dr. N.P. Buxipatra, Member	
3. Jawad Mohammad Abdul Sattar, member	
4. Sri Gopinath Sahu, member	
5. Smt Nandita Mohanty, member	
6. Sri. Pramod Kumar Paricha, member	16.11.16
7. Sri. P.C. Senapati, member.	
8. Sri. Simanchal Pdo, member	16/11/16
9. Capt. G.P. Tripathy, member	16.11.16
10. Sri S.N. Tripathy, Co-ordinator	16/11/16
11. Sri Kiran Kumar Chaini, students' Representative	Kiran Ku. Chaini

The Co-ordinator read out the ~~one~~ minutes of the last meeting, which was unanimously approved.

Discussion was initiated on the various issues related to quality sustenance and enhancement in the college, as per agenda. After detailed discussion, the following measures have been proposed and resolutions adopted are as follows:

1. Syllabi for 2016-2017 to be uploaded in website so as to allow easy access to the stakeholders about information of academic interest.
2. Members expressed satisfaction and thanked the Establishment for installation of improved Wi-fi connectivity.
3. It was resolved that the Principal should authenticate the information uploaded in the website, from time to time.
4. Resolved to initiate immediate steps for automation of library, exam. section and office. The expenditure may be incurred

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out of G.B funds and the President G.B may be requested to that effect.

6. Resolved to introduce a new version/type/~~etc~~ make of Students' identity card, from the next academic session for due consideration of all aspects.

6. Members expressed grave concern over the falling student attendance in classes and urged the principal for initiating strong measures.

7. Surveillance to be tightened on the existing teachers, undertaking tuition. The committee insisted on the Principal to ensure strong measures to curb the same.

8. The committee felt the necessity to create additional sections, as per the guidelines of the DHE, to accomodate the growing size of students year after year.

9. Resolved to step up action with regard to maintenance of cleanliness, sanition and Provision for Safe drinking water in the college campus as well as hostel campus.

10. ~~Also~~ The committee recommended holding of departmental Seminars, conferences and workshops on regular basis to infuse greater quality in the pedagogic transactions. The Principal is requested to take necessary steps in this regard.

11. Resolved to further expand the washrooms by creation of additional classrooms.

12. Resolved to instal Biometric machines to record and regulate the Clock-in and Clock-out of employees for Promoting Participation.

13. The meeting ended with a vote of thanks to all members.

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IQAC meeting held on 17th may, 2017 at 5.00 PM, in the principal's chamber

Members present:

1. Dr. K.C. Mishra, Principal-Cum-Chairman
2. Dr. N.P. Bhuipatra, member
3. Janab Mohammed Abdul Sattar, member
4. Sri. Gopinath Sahu, member
5. Sri pramod kumar panicha, member
6. Smt. Nandita mohanty, member
7. Capt. G.P. Tripathy, member
8. Sri. Simanchal palo, member
9. Sri. Kartik Chandra mishra
10. Sri. Asuma Ku. Panigrahi, member
11. Sri. S. N. Tripathy, Co-ordinator
12. Srikiran Kumar Chaini, Students' representative
13. Sri John Nisal, Students' Representative.

The minutes of the last meeting was read out by the Co-ordinator and it was unanimously approved.

Discussion was initiated on the items, as reflected in the agenda. After thorough discussion, the following resolutions were adopted.

1. Resolved to publish the 1st semester results of 2015 admittants within 30 days.
   The inordinate delay caused for the declaration was discussed; the controller was finally prevailed upon to comply with it.

2. Resolved to expedite the process for implementation of reformation to facilitate the early publication of [redacted] results of 1st Semester, 2nd Semester and 3rd Semester, as the introduction of CBCS syllabi has made it difficult to compute data.

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3) Resolved to upload relevant Notices in the College website with due approval of the Principal and the Academic Bursar.

4. Discussed the various issues related to the opening of women's Hostel in the college premises (UGC-sponsored Hostel building). The Principal was requested to place the matter and the proposals pertaining to it, before the Governing body for Approval. It was also resolved to outsource security for the women's Hostel.

5. Resolved to complete the construction of the IT Laboratory at an early date. The Principal is requested to draw the attention of the President GB for necessary support.

6. Resolved to launch 'Swach Bharat Abhiyan' every month. The Principal is requested to encourage the staff and students to that end. At least, once in a month, the groups work in their adopted rooms.

7. Resolved to start a debating Club, Comprising of interested Teachers and students. The Principal is requested to Provide the minimum financial support required for Conducting such activities.

8. Resolved to Shift the Examination section to the old block.

9. Resolved to organize a couple of Seminars, involving managers from the industrial houses in the vicinity.

10. The meeting ended with vote of thanks to the chair and all members present.

17/5/2017

27/12/2017

Supervision of Dr Gadagkar to use the Botany laboratory with necessary instruction from the Department University.

(11) The house requested the principal to prevail upon all concerned to ensure publication of the results of the Semester examinations within 45 days since the completion of the examinations.

The meeting ended with the vote of thanks proposed by the Co-ordinator.

27/12/17

IQAC Meeting held in the Chamber of the Principal at 5:00 p.m on 6.6.2018.

Members Present:

1) Prof. S.N. Tripathy - Principal-cum-chairperson
2) Dr. N.P. Lenka - Member
3) Dr. Nagendra Patro - Member
4) Sri Gopinath Sahu - Member
5) Sri Shakti Panigrahi - Member
6) Sri Aseem Kumar Panigrahi - Member
7) Sri Pramod Ku. Pradhan - Member
8) Smt. Nandita Mohanty - Member
9) Dr. Pratap Ku. Ghadei - Member
10) Sri Asim Kumar Khadanga - Member
11) Capt. G.P. Tripathy - Member
12) Sri Kartik Ch. Kishan - Member
13) Sri V.R Ratnakar - Member
14) Dr. Bhagaban Behera - Member
15) Dr. P.K. Samantaray - Member
16) Sri Bhavesh Mohanty - Member
17) Sri Prafulla Ku. Sahoo - Co-ordinator.
18) Dr. R.K. Pandit - co-ordinator CHEPEE - Invitee
19) Sri N. N. Sahu Admn. Staff - Invitee

The following resolutions were adopted in the meeting;

i) Resolved to float advertisement in the Prominent regional dailies for engagement of faculty for the additional Under-graduate Courses to be launched in Self-financing mode.

ii) Resolved to acquire the services of the Experienced, qualified and retired teachers, preferably from among the teachers of the district, as Guest faculty, for the engagement of classes of the Post-Graduation Courses to be launched in Self-financing mode.

iii) Resolved to allow Payment of honorarium to the engaged Guest-faculty @ @ Rs 500/- (five hundred) only for each conducting session of one and half hours.

iv) Resolved to engage the services of the eligible teachers of the college at least a couple of Post-Graduation classes a week against Payment of honorarium @ Rs 200/- (two hundred) only

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for each counselling session of one hour and the staff members.

v) Resolved to constitute the Boards of Studies for the P.G and UG course Programmes and to call for their meetings to get the syllabi ready for the courses approved.

vi) Resolved to purchase books and equipment and furniture, as required for teaching the course Programmes as per established procedure and sanction of funds to that effect by the Governing Body of Rayagada Autonomous College.

vii) A committee was constituted with the following members of the staff to consider and decide upon the uniform dress code for the prospective Post-Graduation students.

a) Mrs Nandita Mohanty, Reader in Odia
b) Dr. R.K. Pandit Reader in Zoology
c) Dr. P.K. Satapathy Reader in Botany.

viii) Members of the meeting urged Dr R.K. Pandit and Dr. P.K. Satapathy the Heads of the Departments of Zoology and Botany respectively, for a collaborative efforts in staging a national Seminar during the Session and vested them with responsibilities to work out the time frame of the national Seminar at the earliest convenience.

ix) The Chairperson and the members of IQAC evinced a strong desire for Collective extension activities under the banner Swachha Bharat Abhiyan. It was resolved to press into service the active stakeholders of the institution the NCC, the NSS, the Red-cross Society for action on a massive scale. Areas surrounding the College, Bus stop, Hospital, Daily Market, Indira Nagar, Gandhi Nagar, Kasturi Nagar localities, Maa Mahi Ghariani Temple, College Campus and class rooms were identified for undertaking the cleanliness drive.

The meeting ended with the vote-of-thanks proposed by the Principal-cum-Chairperson of the IQAC.

6/6/18

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IQAC Meeting held in the ... Principal/
Principal at 5.00 P.M on 23.2...

Members Present:

1) Prof. S.N. Tripathy – Principal – Chairman-cum-Director
2) Dr. N.P. Bose Patro – Member
3) Dr. Narmada Patro – do –
4) Sri Gopinath Sahu – do –
5) Sri Shakti Bhusan ... – do –
6) Sri Azeen Kr. Pareekh... – do –
7) Sri Pramod Kumar Pa... – do –
8) Sri Prafulla Ch. Sen... – do –
9) Smt Nandita Mohanty – do –
10) Dr. Prasanna Kr. Gadtya... – do –
11) Capt. G. P. Tripathy – do –
12) Sri Arca Kumar Khe... – do –
13) Sri Kartik Ch. ... – do –
14) Dr. Bhagaban ... – do –
15) Dr. R.K. Pandit – OHEPEE – Coordinator
16) Dr. P.K. Samantray – Member
17) Sri Bhabesh Mohanty – OHEPEE Asst. Co-ordinator
18) Smt V. R. Ratnakar – IQAC – Coordinator
19) Sri N. N. Sahu – Head – Co-opted Invitee

Proceedings:—

At the outset the Coordinator read over the resolutions of the last meeting of the IQAC which were approved by unanimous decision.

The following resolutions were adopted—

i. Resolved to set up Smart Class rooms. Members urged to initiate necessary steps in that direction.

ii. The members felt the necessity of launching the Diploma Course in Computer Application in Self financing mode. The Principal was requested to take up matters with the officials in the Department of Higher Education and the Berhampur University to ensure the start of the course from the next Academic Session.

iii. In view of the escalating work load in the

of Graduate studies with the admission of the 2nd batch of students for the session 2019-20, the house resolved to appoint faculty one each in respect of the subjects in which P.G studies are provided.

iv. Members expressed great happiness over the proposals submitted to the authorities concerned for organising National Seminars on Life Science and Physical Science and asked Principal to obtain necessary logistic support from the Governing Body of Rayagada Autonomous College for successful organising of the Seminars.

v. Resolved to continue with the existing rate and mode of payment in respect of the remuneration to the Invigilators of Post-Graduate studies.

vi. Resolved to reconstitute the Board of studies for the U.G & P.G courses at the earliest convenience Prof-in-charge of Autonomy of the college was requested to start the preparatory works for convening of the meetings of the Board of studies

vii. With a view to give greater thrust to merit, efficiency and transperancy the house mooted the proposal of holding Entrance Examinations for the aspirants seeking admission in P.G. studies from the academic session 2019-20.

viii. Resolved further to utilize suitably the fund released by the World Bank under OHEPEL to foster and nurture greater academic environs in the college.

The meeting ended with the vote of Thanks offered by the Principal — Prof. S.N. Tripathy.

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IQAC Meeting held in the Office of the Principal at 5.00 PM on 21.09.2019

Members present —

1. Prof. P.C. Senapati - Principal cum Chairperson — 21/09/19
2. Dr. N.P. Bariapatra — Member —
3. Sri. Gopinath Sahu — do — 21/9/19
4. Sri. Shakti Panigrahi — do —
5. Sri. Arun Kumar Sangrahi — do —
6. Sri. Poonam Kumar Parichha — Accounts Bursar —
7. Dr. P.K. Gantayat — Academic Bursar —
8. Dr. L.K. Pandit — Co-ordinator - OHEPEE — 21.9.19
9. Dr. Bhagaban Baisnab — Controller of Examinations —
10. Sri. Arun Kumar Khadanga — Member — 21/9/19
11. Dr. P.K. Samantray — Member — 21/09/19
12. Sri. Bhakesh Mohanty — do —
13. Sri. N.N. Sahu — Head Clerk —
14. Smt. V.K. Chatarabi — Co-ordinator - IQAC — 21.09.19
15. Smt. K.P. Sahani — Member — 21.9.19
16. Dr. B.L. Bhyoff — Member — 21/9/19
17. Smt. R.L. Das — Member — 21/9/19

A meeting of the IQAC was held on 21.09.2019 at 5.00 PM in the chamber of Principal, Rayagada Autonomous College. It was presided over by the Principal Prof. P.C. Senapati. It was unanimously resolved in the meeting —

1. To provide virtual class room to maximum departments to the extent possible. It was decided that, until then the Smart ClassRoom of Physics Department to be allocated to other departments between (the time slot of) 11.00 am to 2.00 PM.
2. To convert the existing language lab into a Smart ClassRoom and promote the interest of the students.
3. On a priority basis to provide Smart Class Room to the Department of Zoology at the earliest and encourage the students.

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4. As the college undertakes a good number of activities it has been resolved to give more exposure of the activities of the college through Website and Social Media.
5. It was resolved to have maximum 150 students under each Proctor of the Proctorial system. Where by the Proctor can have better rapport with the students. It was also resolved to organize Parent-Teacher meeting at frequent intervals.
6. It was further resolved ~~to have~~ that the Proctors shall each have a Whatsapp Group and to have connectivity with the Parents.
7. In view of more safety and security it was decided to provide either barbed wire or a bigger compound wall in the back yard of the Girls Hostel.
8. It was resolved to request the Governing Body to bear the expenses of the employee of Girls Hostel.
9. It was unanimously decided that the students will be approached for a feed-back regarding the facilities and problems they are having in the college.
10. It was resolved that an attempt shall be made for recycling of waste water of RO and prevent wastage of water which is very precious.
11. It was resolved to take steps to promote Rain water preservation, Harvesting of the Rain water and Recharging it in order to make proper use of the Rain water.
12. To have proper drainage system. To ensure that the waste water and rain water will not get stagnated and pollute the surrounding.
13. It was resolved to regulate the security system.

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14. It was resolved to organize Proctorial Board System for Library so that the interest of the students can be better promoted and protected.

15. It was resolved to strengthen the Anti-Ragging Squade and prevent Ragging altogether. As it is there is zero tolerance for Ragging in the College. But still it was decided that if at all it raises its ugly head, it will nipped at the budding stage.

16. It was further resolved that a Diploma Course in Computer Application ~~shall~~ be started. Maximum of the students can ~~get~~ be benefited with this proposal.

17. It was resolved to improvise both the Boys Hostels and facilitate the students to have a better stay.

Smt. V.K. Rathnashri, Co-ordinator of IQAC proposed the vote of thanks and the meeting came to an end.

21/09/13

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